

Business Statistics 2021 - Investment Module

	Enterprise Name:	
	Door No:	
	Building Name:	
	Street:	
	Locality:	Postcode:

Please fill in only if printed details are missing or incorrect

Dear Sir/Madam,

You are kindly requested, in terms of the Malta Statistics Authority Act, to complete the entire questionnaire for the business indicated above covering reference period **2021**. All information which you provide is kept strictly confidential. Please return this questionnaire not later than **28 February 2023**. You may also send a scanned copy of the filled-in questionnaire to business.nso@gov.mt. Kindly quote the reference number in any correspondence. Thank you in advance for your co-operation.

Keep a copy of the completed questionnaire for future reference.

Turn page over for explanations on Section B and Section C.

Section A: Principal Activity	
Fill in only if the above is incorrect	

Section B: Employment	Full time	Part time
1. Unpaid family workers (including the owner/s)		
2. Total number of employees		
3. Total number of hours worked by employees		

Section C: Investments	Additions €	Disposals €
1. Land		
2. Existing Buildings		
3. New Buildings and Alteration of Buildings		
4. Machinery, Equipment, and Vehicles		
5. Purchased Software		
6. Copyrights, Trademarks, Concessions, and Similar rights		
7. Capitalised Production		

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 Contact details of person filling this questionnaire

Name:	Date:
Telephone / Mobile:	E-mail:

Unit B1: Structural Business Statistics

Notes and Definitions

Section B

- **Unpaid Family Workers/Total number of employees**

Unpaid family workers are persons who help another member of the family to run the business without receiving a direct salary/remuneration and live in the same household as the owner. For instance, the wife of a grocery owner living and helping her husband without an employment contract. The total number of employees refers to the number of people under a contract of employment AND receiving regular salaries/remuneration.

- **Total hours worked by employees**

This is the total number of hours worked by people who are under a contract of employment. This EXCLUDES hours worked by the owner AND hours worked by unpaid family workers.

Section C

- **Land/Existing Buildings**

If land is purchased with an existing building and the value of the two components is NOT separable, the total shall be recorded under the heading which represents the higher value of the two. That is, if the estimated value of land exceeds that of the existing buildings, the value of that investment should fall under '**Land**'.

Conversely, if the estimated value of existing buildings exceeds that of Land, the investment value should fall under the heading '**Existing Buildings**'. Moreover, other items may fall under the heading 'Existing Buildings'; such as, a butcher purchasing a building which was already being used for the processing of food.

- **New Buildings and Alteration of Buildings**

If the building bought has just been constructed, the investment value should fall under this heading. An example would be the purchase of a newly constructed petrol station. Furthermore, if air-conditioning, lighting, central heating, water supply and other permanent installations are added to the building, then such components should also be included under this heading.

- **Machinery, Equipment, and Vehicles**

Under this heading, items which directly aid the production process should be included. An example would be a self-employed butcher buying special equipment for the processing and cutting of meat.

- **Purchased Software**

Software which would be specifically purchased in order to help the production process as an asset and NOT as a renewal of an annual licence. An example would be the provision of a new database application for a pharmacist to keep track of the items purchased by clients.

- **Copyrights, Trademarks, Concessions and similar rights**

This includes investments related to obtaining the rights to legally reproduce items created by someone else. An example would be the purchase of the design of a particular manufacturing tool in order to own the right to legally produce it.

- **Capitalised Production**

This refers to the production of goods retained by the owner as investment. An example would be a carpenter manufacturing articles of woods such as chairs and tables to be used as assets in his own workshop.